



Give Every Child A Chance
After School Advantage Program
ASAP Enrollment Application

For Official Use Only:
 Date Stamp Received

1. Complete the application completely, including all signatures
2. Mail in completed application to the Give Every Child A Chance Program Office at 322 Sun West Pl. Manteca, CA 95337 95336 or turn in completed application to your school office. Phone 209-825-7003 Fax 209-823-6255.

Student Last Name: _____ Student First Name: _____ MI: _____ Male Female
 Parent/Guardian's Last Name: _____ First Name _____
 Home Phone: _____ Alternate Phone Number _____
 Address: _____ City: _____ Zip: _____
 Date of Birth: _____ Age: _____ Grade: _____ School: _____
 Teacher: _____ Parent/Guardian Email Address: _____

Special Education/IEP (circle one): NO YES (if yes, attach copy of IEP or other support documents) Foster Child (circle one) NO YES

Child lives with (circle all that apply): Mother Father Legal Guardian Other: _____

List all adults, over 18, authorized to pick child up. (It is mandatory to add a working phone number with each name on this list.)

Name	Relationship	Daytime Phone	Evening Phone	Alternate Phone

In Case of Emergency, Contact (List an adult other than parent/guardian):

Name: _____ Phone: _____ Relation: _____
 Primary Physician: _____ Phone: _____
 Health Insurance (circle one): NO YES Carrier Name: _____ Policy #: _____
 Health Concerns, Allergies, or Disabilities (circle one): NO YES
 If yes, please list: _____

The completion of ALL information below is required in order for the application to be processed. The following information is for grant funding purposes only and has no bearing in your student's registration. All information is strictly confidential.

Is your family receiving (check all that apply): If not receiving any listed below, check here: _____

- TANF Food Stamps Social Security Free/Reduced Lunch Cal Works Other

Annual Household Income (Check one): TOTAL NO. LIVING IN HOUSEHOLD

- \$0-\$28,600 \$28,601-\$32,200 \$32,201-\$35,750 \$35,751-\$38,650 \$38,651-\$41,500 \$41,501-\$44,350 Over \$44,351

Ethnic Background (Check all that apply):

- Hispanic Black/African Am. White Asian American Indian Native Hawaiian/Other Pacific Islander Asian & White
 Black/African Am. & White Am. Indian/Alaskan Native & White Am. Indian/Alaskan Native & Black/African Am. Other Multi-Racial
 Am. Indian/Alaskan Native

I certify under penalty of perjury that income and household statements made on this form are true and I have read and agree with the statements located on the back of application.

(Please sign only after you have read the back page in its entirety)

Parent Signature: _____ Date: _____

For more information visit WWW.GECAC.NET

Incomplete applications will result in a delay in your child receiving service.

MORE INFORMATION NEEDED ON BACK OF SHEET

Important Information... Please Read Carefully!
CONFIDENTIALITY AND RELEASE OF INFORMATION:

I _____ hereby authorize *Give Every Child A Chance (GECAC)* to release or disclose information in order to coordinate services, advocate, and/or facilitate service delivery to my child. I give permission for my child's school and/or my School District to provide copies of report cards or any other grading information needed for delivery of services. For and in consideration of the opportunity my child/ward to participate in the activities covered by this permission slip, I hereby agree as follows: **(Please initial only after you have read each bullet point)**

- _____ 1. *It is a privilege and not a right for my son/daughter to be involved in Give Every Child A Chance's ASAP program. Any misconduct or disobedience will result in immediate dismissal from the program. If any student causes, attempts to cause or threatens to cause physical injury to another student; or willfully uses force or violence upon another student, it may result in immediate dismissal from the program.*
- _____ 2. *I will notify the GECAC Program Office when my child is unable to attend the scheduled ASAP session. After 2 unexcused absences, parents will receive a phone call warning them that the next time their child has an unexcused absence they will be dropped from our program. If your child has excessive excused absences their participation in the program will be reevaluated and may result in immediate dismissal from the program.*
- _____ 3. *All students that attend the after school program are required to stay until at least 6pm unless they have met the requirements of the GECAC early release agreement. NOTE: The early release agreement is attached to the application, and must be returned with your application. If you have any further questions please call the program office at 209-825-7003.*
- _____ 4. *It is the parent's responsibility to make sure all students get picked up on time. If there is an excessive failure to pick up your student on time, it will result in immediate dismissal from the program.*
- _____ 5. *GECAC is not responsible for any damaged, mistreated, lost, or stolen items brought into program. By initialing, the parent and the student recognize that any personal device brought into the GECAC ASAP is the sole responsibility of the student. (Please sign and return attached Technology Device Waiver)*
- _____ 6. *I agree to indemnify and hold harmless Manteca, Ripon, Banta, Tracy, Stockton and Escalon Unified School Districts, GECAC, and all presenters and parties affiliated with the program of any incident occurrence, injury or loss of property while attending and participating in GECAC programs. The aforementioned shall not be held responsible for the liability or expense for legal cost or medical treatment for my child; however, I do authorize the organizers, staff, EMT, physician, or hospital to administer emergency treatment or transport to a medical facility in the event of accident, illness, or injury. I understand that every attempt will be made to contact the parents in case of treatment. I give permission for my child's photo to be used in any promotion or advertisement in relation to the event. I am solely financially responsible for any cost and/or all indebtedness incurred as a result of any emergency and/or routine medical and/or surgical treatment and services prescribed by the attending physician for my child/ward, including all charges not covered by insurance.*
- _____ 7. *All authorized persons listed to pick up my child are 18 years of age or older and listed on the application. I understand whomever is to pick up my child has to show identification. (Note: **If a person is not listed on the students' application, staff will not allow that adult to take them home.**)*
- _____ 8. *My child may be photographed/filmed and published in any material approved by Give Every Child A Chance.*
- _____ 9. *Information on this application will be used to place your student. All students will be processed by **date the application was/is received!** No exceptions. In case we are unable to place your student in ASAP immediately, he/she will be placed on our waiting list until space becomes available. **WE DO NOT GUARANTEE PLACEMENT WILL BE MADE!***

GECAC and your school district believes that to provide quality services, the parents' and child's right to privacy shall be considered paramount and shall be assured to the greatest possible extent. Therefore, all interactions between staff, volunteers and children will be considered confidential and privileged. Public disclosure of a child's personal, financial or grading information for any purpose other than grant funding, data compilation, or general statistical reasons is forbidden unless expressly allowed in writing by the parent. Staff and volunteers of **GECAC** and the School District are required by law to report the following:

1. **CHILD ABUSE OR NEGLECT:** Any incident or suspected child abuse will be immediately reported to the appropriate agency.
2. **POTENTIAL HARM TO SELF OR OTHERS:** Any case where a child is threatening harm to himself/herself or others will be immediately reported to the appropriate agency.



After School Advantage Program (ASAP) Early Release Policy

It is our intent and we encourage that all of our students attend the ASAP for the full duration of the program each day. A child will only be released early from ASAP prior to the end of program time based on the following conditions:

It will be the parent's responsibility to ensure the agreement provided by Give Every Child A Chance (GECAC) is returned with appropriate signatures within 5 school days of receipt. Failure to return the signed document within the time frame may result a delay in enrollment and could result in being placed on the waiting list.

Early release is allowable in the following cases:

1. Family Emergencies.
2. Medical appointments.
3. Student safety issues (weather or time change conditions where the student may walk home). Student safety is always a priority.
4. Student accidents that occur during program hours (program staff will call parents or guardians).
5. To attend a parallel program or other activity (programs in the school or community such as soccer, baseball, basketball, etc.).
6. Other conditions especially on safety as prescribed by the school.

In all early release cases, parent, guardian or those registered on the application must sign out the student. Staff must be sure to have a signed document on file for each student if attending a parallel program.



**After School Advantage Program (ASAP)
Early Release Agreement**

Give Every Child A Chance receives funding that requires each participating student in ASAP to participate in both academic and enrichment activities daily. Regular attendance is critical since this is how the program is funded and allows us to offer free after school activities.

Student Name: _____ ASAP Site: _____

Parallel or Other Activity Signed Statement/Agreement

As a parent/representative (coach, official, etc.) I certify that _____
Students Name
is attending the following: _____.

Printed Name of Parent/ Representative Signature of Parent / Representative

Parent Statement

This statement must be returned within 5 school days of receipt

My signature below certifies that the above is accurate. I also understand that my child must attend ASAP on a daily basis for the full program.

Parent printed name Parent Signature

Date

Office Use Only

Date Parent Recd: _____ Date Parent Returned: _____ Staff Int: _____

Place in student's permanent file



Give Every Child A Chance Technology Device Waiver

This form is mandatory and one copy must be completed for each student.

Give Every Child A Chance (GECAC) strives to be a welcoming and accommodating program for its students. We also strive to enable students to utilize, learn, and use current technology to create the best 21st Century learners. We do not discourage students from bringing their own technology to program however; we do ask parents sign a waiver of liability.

By signing below, the parent and the student recognize that any personal device brought into the GECAC After School Program or GECAC 1on1 Tutoring Program is the sole responsibility of the student. This includes (but not limited to) MUSD Panasonic E3 devices, cell phones, iPods, MP3 players, eReaders, tablets/iPads, netbooks, and laptops. The parent/guardian and student shall assume all risk with any personal device that is brought into program. GECAC will not be held responsible for lost, stolen, or damaged devices.

Student Name: _____ **Grade:** _____
Please Print

Parent/Legal Guardian: _____ **Date:** _____
Signature



After School Advantage Program (ASAP)

Program Statements

The purpose of the free ASAP is to provide a safe, educational, structured, fun after school program to students in elementary school. ASAP is open to any student attending the school where the program is conducted. Give Every Child A Chance received a federal grant that requires us to offer three components: Homework Assistance/Support; Enrichment Activities and Recreation/Physical Education. Program components can vary in length depending upon the site.

Homework Assistance/Support

*The homework component is designed to assist the student with their daily homework assignments. Staff encourages students to be as **independent** as possible and **responsible** for getting their work done. Students work in a group setting with staff (in some cases volunteers) offering guidance when requested. Staff will assist students with problems when the student raises their hand silently.

***ASAP does not guarantee that all homework will be completed. We welcome discussions between the parents and students about remaining in the homework component for a longer period of time.** The decision to extend their homework session is ultimately the student's choice. Staff is unable to mandate or force a student to extend his or her stay in the homework component. It is the student's responsibility, with the assistance of ASAP and parental participation, to complete their homework assignments.

*Students will be asked each day if they have homework, staff is not allowed to look in backpacks or personal belongings.

*Alternative options, to work independently, will be provided to students who have completed their homework, or for those with no homework. Due to staff/student ratios, we are not able to check each assignment upon completion, if the student has continuous problems understanding how to complete their homework assignments; a parent/teacher meeting should be scheduled.

*Basic homework supplies will be provided; students must provide supplies for special assignments. With the classroom teacher's leadership, the assistance of ASAP and the participation of parents, the ultimate goal is to see student academic improvement. If a student is in severe need to increase academic performance, they may want to apply for our one-on-one tutoring program.

Enrichment Activities

The goal of the enrichment component is for ASAP staff is to provide a variety of fun learning opportunities for students. The ASAP works hand in hand with the school day staff to provide enrichment activities that extend the regular school day, and align with the California State Standards. Activities may include: arts & crafts, games, Science, Technology, Engineering, and Math (S.T.E.M) Projects, Health Education, field trips, guest speakers/instructors, drama productions, music, etc. These activities also present opportunities for parents to be involved with the program by sharing their specialties with groups of students.

Recreation / Physical Education

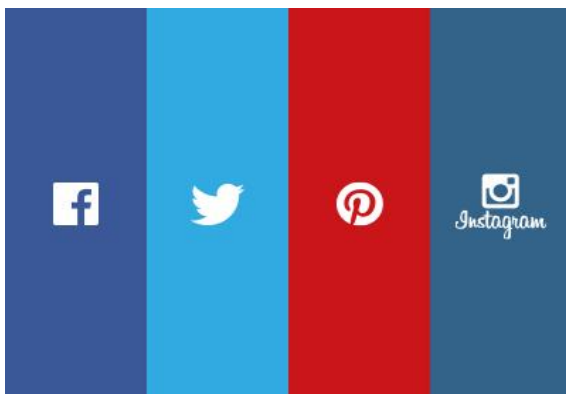
Recreation and physical activity is an important part of ASAP. Activities will provide a change of pace for the students participating in ASAP. Physical activity generates energy for a child's body and brain and thus creating more effective learning. Activities can include: low-organized games, clinics, tournaments, exercises, etc. All recreation and Physical Education activities are aligned with the California State Standards. Appropriate warm-up activities will precede any physical activity and proper attention will be given to health and safety.

ASAP is not designed to, and will never replace the role of the teacher or parents. Our job is to assist, support, and provide an alternative for children and their families during the critical period directly after school.

322 Sun West Pl. / Manteca, CA 95337 / (209) 825-7003

Omunguia@gecac.net or Ufurqan@gecac.net

For more information visit WWW.GECAC.NET



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